



Virginia War Memorial Internship Description

Summer 2020

Position: Education Intern

The Virginia War Memorial seeks a qualified candidate for the paid position of Education Intern. This position reports to the Director of Education and the Assistant Director of Education, and assists with the development and execution of a wide variety of educational programs. Emphasis during Summer 2020 will be placed on preparing and executing Teacher Institutes and other professional development programming, developing content for future student programs including distance learning, and assisting with education events throughout the term.

Responsibilities

- Assists in development and improvement of year-round educational programming, including field trips, outreach, and distance learning;
- Supports educational events including Teacher Institutes, Summer Movie Series, student visits, public events, and more as necessary;
- Designs and leads tours and presents to groups when necessary;
- Assists with production of educational resources, including lesson plans, primary source packets, and more;
- Other tasks as assigned.

Qualifications

- Must have or be pursuing a degree in History, Education, Museum Studies, or other related topics indicating a demonstrated interest in American Military History;
- Excellent written and verbal communication skills;
- Well-organized and methodical with attention to detail;
- Able to work as a team as well as independently with minimal supervision;
- Experience with lesson planning and presenting content to groups of various ages and sizes;
- Reliable transportation;
- Ability to occasionally work on evenings and/or weekends.

Benefits

Undergraduate level Education Interns will receive \$1000 for 100 hours of work. Graduate level Education Interns will receive \$1500 for 100 hours of work.

To Apply

Fill out the application page on the Virginia War Memorial website and attach an up to date resume.