



Application for Virginia War Memorial Field Trip Assistance Grant

The Virginia War Memorial Foundation offers grants to help eligible schools offset transportation costs during student field trips to the Virginia War Memorial. The amount of each grant is dependent on the school's percentage of students eligible for free/reduced lunches, the distance from the Virginia War Memorial, and the number of students attending. You will be notified of your eligibility and the level of your grant within a week of sending in your application.

****Note that you must also send in a Field Trip Registration form to schedule a field trip. This form is only to apply for the Field Trip Assistance Grant.****

School Name: _____

School Address: _____

City: _____ State: _____ Zip: _____

School Phone Number: _____

School Fax Number: _____

Authorized Applicant Name: _____

Title: _____

Email: _____ Phone Number: _____

Date of Field Trip: _____

Grade of Students: _____ Number of Students: _____ Number of Chaperones: _____

Grant check (if eligible) to be paid to: _____

Why are you applying for this grant?: _____

Applicant Signature: _____ Date: _____

Please complete this form at least three weeks prior to your visit and email, mail, or fax to:

Morgan Guyer, Assistant Director of Education, Virginia War Memorial

Morgan.Guyer@dvs.virginia.gov

621 S. Belvidere St., Richmond, VA 23220

Phone: (804) 786-9700 Fax: (804) 786-6652